Year 5

Common Skill: Pupils should consider layout & presentation in all aspects of ICT work.

Create and Communicate Information	Find and Analyse Information	Media
Plan, Revise & Resave work independently	Select relevant information from a range of given sources including the Internet	Plan, Save, Retrieve, and Edit Work independently
Insert & manipulate images within a document considering layout and purpose	Enter & check the validity of data in a database	Use a digital camera/webcam to capture images required for a project
Use Higher and Lower settings & Group objects to generate the best layout for presenting text and images	Interrogate a database using complex search techniques that include AND, OR, NOT, < > operators	Understand that the features of a digital camera can enhance images
Create templates using Text Frames and Text Flows	Plot graphs and use tables to analyse findings within a database	Use a sound recording device to capture sounds or narrations
Make appropriate use of layout and text alignment tools to accurately present information	Sort on more than one field	Select appropriate captured images, sounds and narrations to use within a planned project
Create and amend tables	Using created spreadsheets as live models to investigate "what would happen if?"	Create a video or animation that includes captured and other appropriate resources such as music
Use tools that enhance layout such as water-marks, borders, and appropriate effects	Create Spreadsheets that include a variety of formula and cell formats, such as money and decimal places	Discuss and compare film for effect on audience
Create hyperlinks	Sort, order and copy formulae across a range of cells	Explain choice of clips, effects and structure in resources they have created
Analyse, discuss & evaluate a variety of media/texts/genres	Understand that changing the data in a spreadsheet changes the graph displayed	Plan & work collaboratively on a group project or task
Compare & evaluate the use of ICT with traditional methods	Explore patterns using a screen turtle utilising Procedures and Sub-procedures	
Send e-mails with a variety of attachments that include documents, images or sounds	Make simple predictions about how changing one variable affects another	
Evaluate a number of websites of a similar nature with regard to layout and presentation	Create their own turtle environments	
Know how to remain safe online		